



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
REGULAR MEETING  
November 21, 2011

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Chairperson  
Kevin C. Kerr, Vice-Chairperson  
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager  
Gwen A. Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
John DeMarco, Police Chief  
Al Gaspari, Codes Administrator  
Mike Heckman, Public Works Director  
Dave Leh, P.E., Gilmore & Associates

Mrs. Tomlinson called the meeting to order at 7:00p.m., led the salute to the flag, offered a moment of silence, and introduced Jill Bukata, Township Treasurer, who began her employment with the Township today.

Approval of Minutes

Mr. Kerr moved, seconded by Mr. Donatelli, to approve the minutes of the October 11, 2011 Board of Supervisors Workshop and the October 17, 2011 Board of Supervisors Meeting. Mr. Kerr's name needs to be corrected on Page 2 of the October 17 minutes. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mr. Kerr, to pay all vendors as listed as listed November 1-21, 2011, with Mr. Donatelli abstaining from Check #42102 as it is a client of his Firm. The Motion carried unanimously.

Mrs. Tomlinson announced that an Executive Session was held November 15, 2011 regarding personnel.

Mrs. Tomlinson introduced Mr. Bobby Kagel, Deputy Director for Emergency Management - Chester County Department of Emergency Services, who presented Jamie Goncharoff with PEMA's Advanced Certification Award (framed), recognizing Jamie for the 40-60 hours of seminars, training, and professional development courses he has attended as Upper Uwchlan's Emergency Management Coordinator (EMC). The Supervisors added their appreciation for Jamie's dedication and service on the Emergency Management Planning Commission and as EMC.

Mrs. Tomlinson read the following Emergency Service Providers reports for October and the upcoming meeting/event calendar: Ludwigs Corner Fire Company – 9 fire calls, 9 QRS calls; Lionville Fire Company – 9 fire calls; East Brandywine Fire Company – 0 fire calls, 0 EMS calls; Glenmoore Fire Company – 0 fire calls; Uwchlan Ambulance Corps – 20 calls; TeenAid – 5 calls; November 14 through December 12 Toys For Tots Collection; November 24-25, 2011 Office Closed – Thanksgiving; November 30, 2011 (Wednesday) Yard Waste Collection; December 13, 2011 4:00 p.m. Board of Supervisors Workshop; December 19, 2011 7:00 p.m. Board of Supervisors Meeting; December 26, 2011 Office Closed – Christmas Day observed; January 2, 2012 Office Closed – New Years Day observed; and January 3, 2012 (Tuesday) 7:00 p.m. Board of Supervisors Organizational Meeting.

### Administrative Reports

#### Township Engineer's Report

Dave Leh reported that Toll Brothers has submitted a conditional use application for the Frame property, proposing 66 single family homes and the road paving has been completed for Greenridge - Phase 2.

#### Codes/Building Department Report

Al Gaspari reported that 28 building permits were issued in October, with fees totaling \$6,464. St. Matthews Lutheran Church will be expanding their building; two new businesses will open in the near future -- OM Sweets & Treats, an Indian grocery store and Liberty Union Bar & Grill. Al continues to research the keeping of chickens for the Zoning Hearing Board and Board of Supervisors information; the Township building generator has been repaired; a new, wireless projector has been installed in the Schoolhouse; the athletic fields are being winterized, except the turf field which has been rented for the winter.

#### Police Chief's Report

Chief DeMarco reported that during the month of October, the Department received 630 calls and arrested 12 -- mainly DUIs; the Department was reimbursed \$1,600 for the Marsh Creek Triathlon coverage; and a part-time Officer is going through the hiring process. Mrs. Tomlinson commended the Police Department and the Public Works Department for their response to an incident at Pickering Valley Elementary. Mr. Donatelli inquired of a suggested Folk Festival at Marsh Creek State Park. Chief explained the State Park has considered a weekend jazz festival, and Police services would be necessary (paid by the Promoter), but there has been no recent news as to whether or not it will take place in 2012.

#### Public Works Department Report

Mike Heckman reported the Department's October tasks included storm inlet repairs on Rosemary Lane, grass mowing, road sign replacements, Fellowship Fields parking lot expansion preparation, base repairs, curb repairs, tree trimming, routine vehicle maintenance, preparation and response to the October 29-30 snow storm.

Mrs. Tomlinson reported an issue with the top coat on the "S" curve on Moore Road and traffic control was lacking at the Park Road bridge this evening. Mike Heckman and Al Gaspari will respond to these reports.

#### Administration

Moser Builders requested the release of the remaining escrowed funds for Greenridge - Phase 2. Gilmore reviewed the request and recommends the release at this time. There are 5 street trees that will need to be planted once the last remaining Lot (#27) has been constructed. Gilmore recommended the Township hold Lot 27's Certificate of Occupancy until the street trees have been planted. Mr. Donatelli asked if the play area had been satisfactorily constructed and Mr. Kerr responded it has. Mr. Kerr moved, seconded by Mr. Donatelli, to release the remaining escrowed funds (approximately \$22,000) and to hold Lot 27's Certificate of Occupancy until the street trees have been planted. The Motion carried unanimously.

Chief DeMarco described an Ordinance amendment regarding the use and control of vehicles within Township parks and facilities. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Ordinance # 2011-07 regulating motorized vehicles in Township Parks and Facilities. The Motion carried unanimously.

Mr. Donatelli moved, seconded by Mr. Kerr, to authorize the advertisement of the Proposed 2012 Budget, totaling \$8,133,083.00. The Motion carried unanimously.

### Open Session

Mr. Donatelli congratulated Steve McNaughton for his election as Township Auditor and Kevin Kerr for his re-election as Township Supervisor. Their terms will begin January 3, 2012.

A Boy Scout was in attendance completing requirements toward earning his Citizenship Badge.

Steve McNaughton questioned the recent replacement of road signs. Mike Heckman responded they were replaced to be in compliance with the new reflectivity requirements. Within the next 2 years, the reflectivity and the lettering size must be compliant or there are liability issues.

Marc Cottom asked if the Township could help with recurring electricity outage issues in his neighborhood. Mr. Vargo responded the Township can request a local circuit audit through PECO's Local Government Representative. Mr. Cottom is to contact Mr. Vargo with further details about his neighborhood.

### Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary